

Job Description

President & CEO

The Compliance and Ethics Forum for Life Insurers (CEFLI), the life insurance industry's leading non-advocacy organization serving the needs of compliance and ethics professionals in the life insurance industry, is seeking a President & CEO.

About CEFLI:

CEFLI is a not-for-profit, nonadvocacy organization whose mission is to serve the needs of the life insurance industry's compliance and ethics professionals. CEFLI is the only organization in the life insurance industry devoted exclusively to compliance and ethics. CEFLI is recognized as a leader in compliance education and training in the life insurance industry. More information is available via CEFLI's website located at: www.cefli.org.

CEFLI fulfills its mission by convening various Forums and events to work with member company representatives and state and federal regulators to identify current compliance and ethics challenges facing the life insurance industry and to examine appropriate solution strategies. CEFLI's membership is comprised of nearly 100 of the leading life insurance companies in the United States. CEFLI also maintains membership opportunities for organizations that can demonstrate an appropriate substantive nexus to the work CEFLI performs on behalf of the life insurance industry.

President & CEO:

CEFLI's President & CEO leads the organization, its staff and its Member Companies to fulfill CEFLI's mission in a variety of different ways:

- Developing, through consultation with the CEFLI Board of Directors, the **strategic "vision"** for CEFLI's continued growth and future development.
- **Monitoring the marketplace** for life insurance and annuity products to identify relevant and timely compliance challenges facing the life insurance industry.
- **Serving as a leader** within the life insurance industry.
- **Managing the operations** of CEFLI's events and activities including:
 - Annual Conference
 - Educational Webinar Series
 - Compliance Fundamentals Training Conference
 - Advanced Compliance Forum
 - Compliance Leadership Development Forum
 - CCO Forum
 - Compliance & Ethics Committee
 - Subject Matter Networking Forums
 - CEFLI's Clearinghouse
- Serving as CEFLI's primary **Member Relations** representative to retain its current Member Companies and to recruit new life insurance companies and Affiliate Member organizations to become CEFLI Members.
- Representing CEFLI at **industry and regulatory conferences** through active engagement and leadership.
- Reinforcing CEFLI's **nonadvocacy role** by maintaining **strong relationships with regulators** including representatives from the NAIC, state insurance departments, FINRA and the SEC.

- Managing **administrative matters** (e.g., finance/budget/dues, payroll, benefits, etc.) essential to maintaining CEFLI's ongoing operations as a not-for-profit organization.
- Managing meetings of the **CEFLI Board of Directors and Board Committees**.
- **Managing CEFLI's staff** to achieve CEFLI's goals and objectives and to provide events and activities to fulfill CEFLI's organizational mission for the benefit of its membership.

Qualifications:

- 15-20 years of relevant senior-level leadership experience in life insurance company compliance and/or legal-related matters and recognition as a leader in the life insurance industry.
- JD, MBA or applicable graduate education, preferred.
- Prior experience leading and managing a team or organization including human resources activities, financial management and budget responsibilities, and managing and executing business operations.
- Self-starter with strong organizational and time management skills.
- Ability to work independently with limited administrative or executive assistant support.
- Polished public speaking and writing skills.
- Strong commitment to promoting sound ethical practices in the life insurance industry.
- Ability to create new relationships and maintain existing relationships with key stakeholders.
- Advanced computer skills are essential, including proficiency with Microsoft Suite products including Microsoft Outlook, Word, Excel and PowerPoint.
- Experience working with virtual meeting platforms (i.e., Microsoft Teams, Webex, Zoom, etc.).

Special Considerations:

- The successful candidate must have the knowledge and experience to effectively and efficiently manage all facets of business operations for a small association/business.
- Position requires ability to work in a work-at-home environment (i.e., CEFLI maintains a "virtual" office).
- Travel 25-35%.
- Unusual hours - i.e., weekends, evenings, as necessary, during busy times.
- Must be proactive and able to manage multiple projects simultaneously.

CEFLI Benefits:

CEFLI is an equal opportunity employer offering a full suite of employee benefits including a matching 401(k) defined contribution plan, group health insurance, group life insurance and group disability benefits.

CEFLI offers a competitive salary and compensation package based on a candidate's qualifications and experience.

How to Apply:

Interested candidates should submit a resume and cover letter to the attention of CarlaStrauch@CEFLI.org